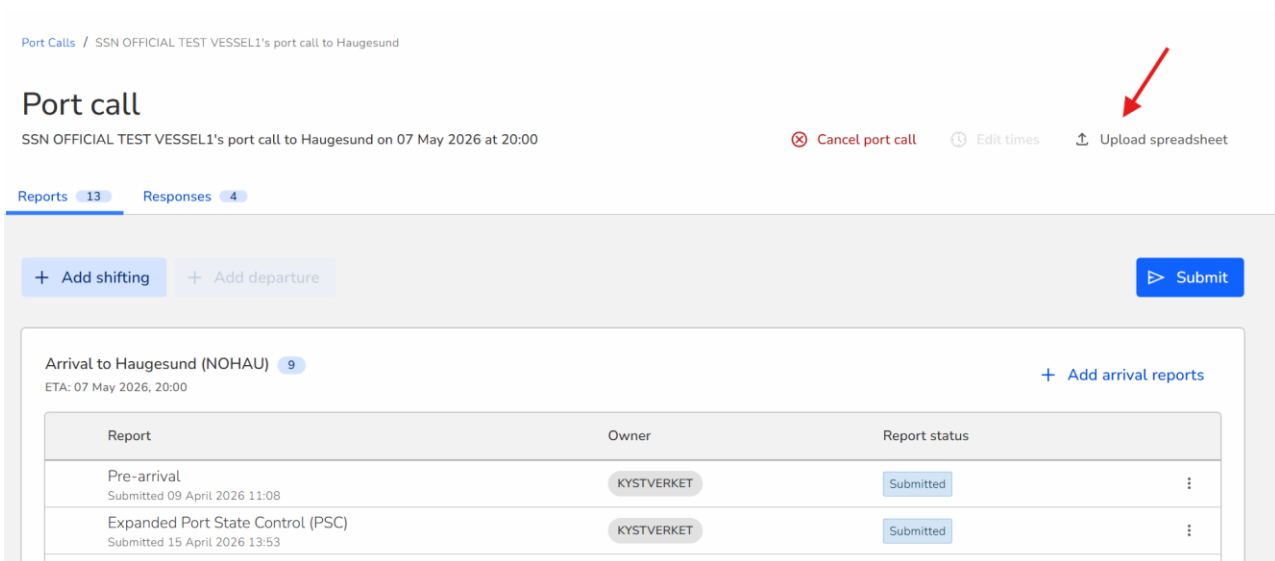


Brukerveiledning: SafeSeaNet Norway (SSNN)

Hvordan laste opp regneark i SSNN




Under Port call velg «**Upload Spreadsheet**»



Port Calls / SSN OFFICIAL TEST VESSEL1's port call to Haugesund

Port call

SSN OFFICIAL TEST VESSEL1's port call to Haugesund on 07 May 2026 at 20:00

 Cancel port call  Edit times  Upload spreadsheet

Reports 13 Responses 4

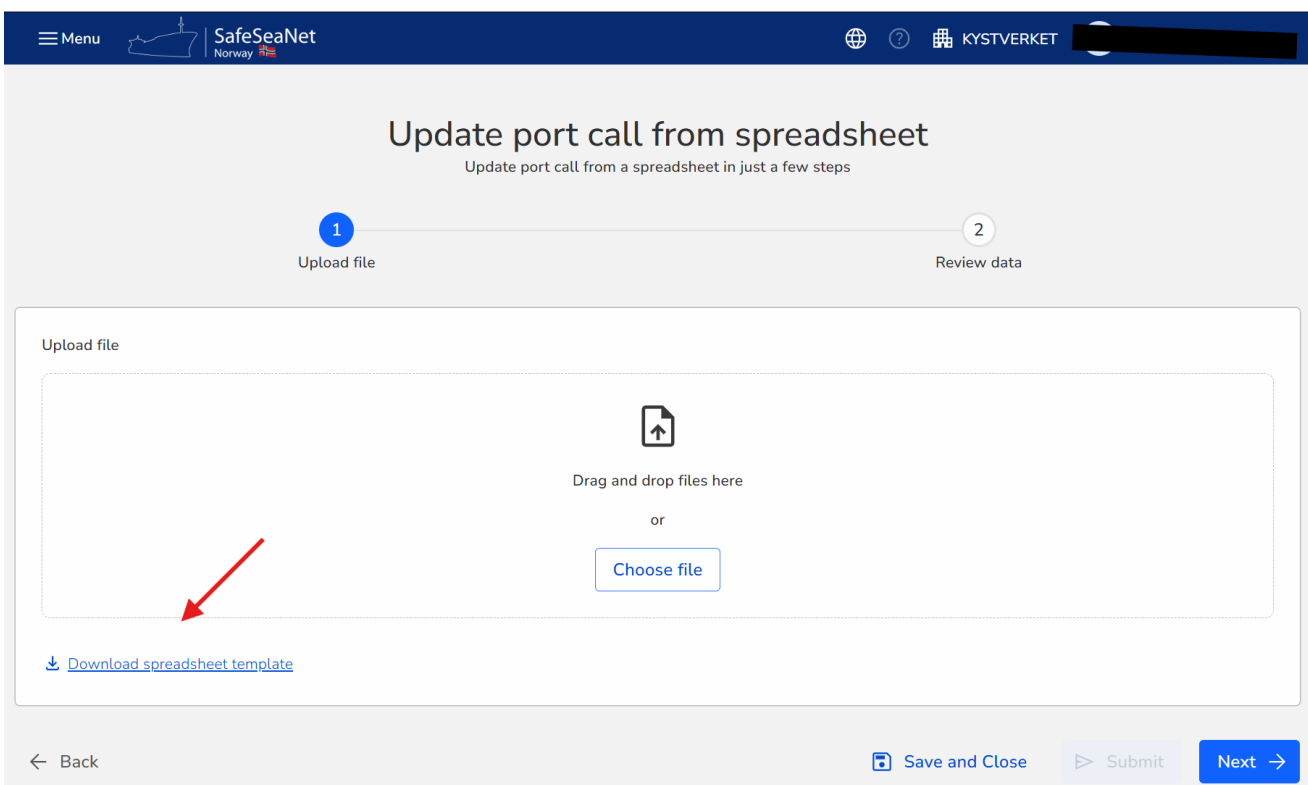
+ Add shifting + Add departure Submit

Arrival to Haugesund (NOHAU) 9 + Add arrival reports

ETA: 07 May 2026, 20:00

Report	Owner	Report status
Pre-arrival Submitted 09 April 2026 11:08	KYSTVERKET	Submitted
Expanded Port State Control (PSC) Submitted 15 April 2026 13:53	KYSTVERKET	Submitted

Klikk på "**Download spreadsheet template**" for å laste ned malen og fylle ut skjemaet




Update port call from spreadsheet

Update port call from a spreadsheet in just a few steps

1 Upload file 2 Review data

Upload file


Drag and drop files here
or
Choose file

[Download spreadsheet template](#)

← Back Save and Close Submit Next →

Når skjemaet er utfyllt kan det lastes opp til SSNN ved klikke på «**Drag and drop files here**» eller «**Choose file**» for å laste opp filen fra PC.

The screenshot shows the 'Update port call from spreadsheet' interface. At the top, there is a navigation bar with 'Menu', 'SafeSeaNet Norway', and 'KYSTVERKET'. The main heading is 'Update port call from spreadsheet' with the subtitle 'Update port call from a spreadsheet in just a few steps'. Below this is a progress indicator with two steps: '1 Upload file' (active) and '2 Review data'. The main content area is titled 'Upload file' and contains a large dashed box with a file upload icon and the text 'Drag and drop files here' or 'Choose file'. A red arrow points to the 'Drag and drop files here' text. Below the dashed box is a link 'Download spreadsheet template'. At the bottom, there are navigation buttons: 'Back', 'Save and Close', 'Submit', and 'Next'.

Når skjemaet er lastet opp velg «**Next**»

This screenshot shows the same 'Update port call from spreadsheet' interface, but now a file has been uploaded. The file name 'JH-BIG-Excel-mal for crew og pax.xlsx' and size '0.24 MB' are visible in the upload area. A red arrow points to the file name. Below the upload area is the link 'Download spreadsheet template Excel file (0.24 MB)'. At the bottom, the 'Next' button is highlighted with a red arrow, indicating the next step in the process.

Velg «**Submit**» for å sende inn skjemaet.



Update port call from spreadsheet

Update port call from a spreadsheet in just a few steps



Upload file



Review data

Review data from spreadsheet

Here is the data you're importing. Check to make sure it's right.

<input checked="" type="checkbox"/>	Report	
<input checked="" type="checkbox"/>	Crew list at arrival	No errors
<input checked="" type="checkbox"/>	Crew list at departure	No errors
<input checked="" type="checkbox"/>	Passenger list at arrival	No errors
<input checked="" type="checkbox"/>	Passenger list at departure	No errors



← Back

▶ Submit