



Union Civil Protection Mechanism (UCPM)

Prevention and preparedness in civil protection
and marine pollution

Union Civil Protection Mechanism Exercises

Progress Report

Version 1.0
11 July 2018

Disclaimer

This document is aimed at informing applicants for EU funding. It serves only as an example. The actual web forms and templates are provided in the Participant Portal Grant Management System (and may contain certain differences). The reports must be prepared and submitted online via the Participant Portal.




IMPORTANT NOTICE

What is a progress report?

Progress reports are deliverables which are sometimes requested at mid-term (or other crucial points in the project) if there is a long time-span without reporting.

The report must be prepared (by all beneficiaries together) in WORD format and uploaded as a PDF document on the PP Grant Management System (PPGMS) Continuous Reporting Deliverables screen. The template to use is available in the [Participant Portal Reference Documents](#).

 Progress report should NOT be confused with periodic reports. Periodic reports are linked to payments, progress reports are not.



Union Civil Protection Mechanism (UCPM)

PROGRESS REPORT

COVER PAGE

PROJECT	
Project number:	874387
Title:	Improving response capacities and understanding the environmental impacts of new generation low sulphur MAR ine fuel Oil Spills
Acronym:	IMAROS
Starting date:	01/01/2020
Duration:	30 months
Coordinator contact:	Silje Berger, Norwegian Coastal Administration (NCA)
Project website (if any):	www.kystverket.no/imaros
Amendments:	AMD-874387-3

PERIOD COVERED	
<p> Please note that this is only a progress report. The information in this report must also be included in the next periodic report/final report.</p>	
Period (from last periodic report):	from 30.04.2021 to 31.12.2021

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1. DELIVERABLES & MILESTONES (OUTPUTS/OUTCOME)

Deliverables, milestones (outputs/outcomes)	YES/NO
<p>We confirm that we updated the following PPGMS Continuous Reporting screens:</p> <ul style="list-style-type: none"> • Deliverables • Milestones 	YES

2. OVERVIEW OF THE PROGRESS & ACTIVITIES

Overview of the progress & activities	YES/NO
<p>We confirm that the project activities are progressing as planned and that there are no major issues that would put the project implementation in danger.</p> <p><i>If there are issues, identify them and explain the reasons why.</i></p>	YES
<p>As previously stated, we have experienced some difficulties in collecting the oil samples. This issue has been resolved and adequate oils have been analysed and tested. We are still waiting for one additional large sample to arrive. The delivery is in progress, and the sample will most likely arrive at CEDRE within the next weeks.</p> <p>Meetings and information exchange which were planned as in person activities have largely been shifted to web meetings due to the COVID-19 situation. However, all project partners managed to meet for a workshop in Horten in September 2021. This was a very important meeting for the project consortium.</p> <p>The final stakeholder meeting is planned to take place in Malta in June. We are considering a digital back-up solution for this event, in case of COVID-19 related travel restrictions.</p> <p><i>We do not consider the implementation in danger.</i></p>	

Implementation timetable	YES/NO
<p>We confirm that the project activities are on schedule and that there are no significant delays.</p> <p><i>If there are delays, identify them and explain the reasons why.</i></p>	YES
<p>Due to the COVID-19 situation in the project period a six months prolongation of the project was proposed at an early stage. An amendment to the grant agreement entered into force on the 25 of June 2021. The project is now proceeding according to the revised project plan. Three large oil samples were foreseen for testing and analysis in the framework of the project. Based on the results so far, the additional and fourth large oil sample mentioned above may provide additional insights. If the sample arrives as expected, it will be analysed and tested within the time frame of the project.</p>	

3. BUDGET IMPLEMENTATION

Overall budget implementation — Use of resources	YES/NO
<p>We confirm that the overall budget consumption is in line with the advancement of the activities.</p> <p><i>If there are major deviations, identify them and explain the reasons why.</i></p>	<p>YES</p>
<p>As stated earlier the COVID-19 situation has affected the project. Where in-person meetings were planned the situation is still that information exchange mainly have to take place by telephone, email, and online meetings. This is clearly the second best solution. However, this has resulted in less travel expenses and related work hours than originally planned for in WP 1, WP 2 and WP 4.</p> <p>We hope to be able to arrange the final stakeholder meeting in Malta as planned. We consider relocating some of the saved travel expenses as additional funding for this event. The final stakeholder meeting is even more important now, given the lost opportunities to meet during the project period. Some additional funding for this event will allow the invitation of additional participants as well as a professional digital broadcasting solution. A professional web stream will be a back-up in case of COVID-19 related travel issues, it might also allow a broader audience to attend.</p> <p>The budget for the collection of the large oil samples was allocated to RDNC as the lead beneficiary of WP 2. By the time the budget was set up, it was not known where the large samples would be purchased. As it turned out these costs were invoiced to NCA and CEDRE as the parties receiving the large samples for testing. The budget will be relocated accordingly.</p> <p>Furthermore, we are considering relocating some of the saved funds to additional chemical and physical analyses at CEDRE. Given the substantial time and effort that has been spent in the collection of samples, it seems good value for money to extend the analysis and testing, in order to acquire as much information as possible from the samples.</p> <p>A revised scheme of analysis will be discussed and approved by the CPT.</p>	

ANNEXES

LIST OF ANNEXES